



Time Management: Proven Strategies to Maximize Your Productivity Effectiveness (Time Management Skills, Time Management Tips, Getting Things Done, Productivity, Effectiveness, Procrastination, Procrastinate, Time Management Books) (Paperback)

By Peter Turla, Productivity Tips, Productivity Unleashed

Createspace, United States, 2015. Paperback. Condition: New. Language: English . Brand New Book ***** Print on Demand *****.No matter who you are, what position of power you hold, or how well off you are - we are all working with the same amount of time. Each and every one of us has 24hrs in a day. The playing field is even. The real difference between high achievers and the rest of the population is that the former takes better advantage of their available time. The most successful of us have harnessed the power of Time Management. The good news is, anyone can get better at managing their time! Inside this book are powerful principles and strategies that the most successful people use. After reading this book, you will have the necessary and required tools and strategies to increase your personal effectiveness and productivity. Download your copy now! Read on your PC, Mac, smart phone, tablet or Kindle device. Tags: time management skills, planning, plans, goals, goal setting, smart goals, leadership skills, leadership, leadership qualities, effectiveness, time management books, time management planner, time management games, time management magic, time management from the inside out, time management for dummies, how to manage...



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