



## Power Tools Recharged: 125+ Essential Forms and Presentations for your School Library Information Program leaflets

By Joyce Kasman Valenza

Amer Library Assn Editions, 2004. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: It's back: recharged, better (and more needed!) than ever. Power Tools Recharged is a completely revised hands-on guide to address library media specialists' most pressing issues. Library media specialists have to communicate the benefit of their achievements to administrators, teachers, students, parents, and community leaders. Here are the tools to simplify your job and lead change, even when time is at a premium. Use customizable forms, letters, brochures, handouts, and presentations to communicate the value of what you do to different audiences. During two and a half decades on the front lines, Valenza has developed these must-have tools to help you administer everyday details and develop policies that work. School library media specialists, LIS educators, language arts teachers, and all owners of the previous Power Tools will welcome this recharged edition, complete with all the forms on CD-ROM, making for easy customization.



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